CityView Cashiering guarantees that accurate, correct revenue collection is no longer an ongoing challenge, it’s just a matter of inputting the data into the system.

The Power of CityView Cashiering

Manage your revenue in a central location for all your land management and licensing initiatives. Seamlessly integrated with all CityView modules, CityView Cashiering autogenerates and autologs transaction numbers, receipt numbers, payment date and payment receiver to create an audit trail of monies received.

Easily set up and change your fee structure to meet your exact requirements and set automatic fee activation and expiry dates. CityView automatically calculates and populates the required fees depending on the application type, eliminating manual entry and calculation errors.

Meet all standard cashiering expectations by splitting payments into multiple payment methods or joining them into a single transaction or reversing, refunding and voiding transactions as required. Update all applications, permits, citations and licenses with fees payment information like payee and receipt.

Understand your revenue with reports that for example, detail all payment transactions for a given time period by account, like Building Permit Fees, or by payment method. Browse payment history and export transaction batches into your accounting system.
Cashiering

Cashiering Functionality

**Improve Efficiency by Automating**

- Calculate payment required based on fee schedules and other variables
- Fees calculated on a Flat, Ranged, Incremental or Percentage basis or based on data in your database
- Users with appropriate security may override calculated fees
- Accept cash, cheque and credit card payments
- Accept payments online and through an IVR system
- Split payments into multiple payment methods
- Reverse, refund or void transactions as required
- Reconcile payment collected and service provided
- Automatically post the batch total to General Ledger for all fee collection methods

**Increase Productivity by Managing Workflow**

- Calculate multiple fees for linked workflow tasks
- Verify payment prior to initiation of workflow task
- Stop workflow if payments ‘bounce’
- Autogenerate transaction numbers and payment receipts
- Log the payment date and payment receiver to create an audit trail of monies
- Generate deposit tickets for payments collected
- Generate payment voids
- Track refunds and credits
- Log and track performance bonds, escrow and letters of credit
- Compare expiration date with building completion date

**Track Successes with Improved Reporting**

- Track fees assessed, charged, collected and owed by service or activity type
- Identify if correct fees were assessed, collected, coded and deposited
- Easily assess the payment methods used for transactions
- Examine all refunded transactions
- Complete ad hoc reports through enhanced searching filtering and sorting
- Export reports to Excel or CSV file formats

**Customization and Configuration**

- Import historical data from other systems
- Create and maintain document templates
- Upload data tables for automated fee and value calculations
- Customize the software to your business rules, workflow and terminology
- Apply security permissions down to the field level